**Quality Control Inspection Form**

**[Company Name]**[Address]  
[Phone & Email]

**Inspector Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Inspector Name:** |  | **Date of Inspection:** |  |
| **Department / Area:** |  | | |

**Inspection Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item / Product** | **Specification / Standard** | **Observed Condition** | **Pass / Fail** | **Comments / Notes** |
| Item 1 |  |  |  |  |
| Item 2 |  |  |  |  |
| Item 3 |  |  |  |  |
| Item 4 |  |  |  |  |
| Item 5 |  |  |  |  |

**Summary of Inspection**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Total Items Inspected:** |  | | **Total Passed:** | |  |
| **Total Failed:** |  | |  | |  |
| **Overall Remarks:** |  | | | | |
|  | | | | |
| **Inspector Signature:** |  | **Date:** | |  | |
| **Approved By (Manager):** |  | | | | |

**Notes:**

* Clearly define specifications for each product or process before inspection.
* Use the Pass / Fail column to quickly assess compliance.
* Include detailed comments for corrective actions if items fail inspection.